



Under the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students CELT may be obliged to provide information given by you to Australian Commonwealth and State agencies and the Fund Manager of the ESOS Assurance Fund.

Affix one passport size photo here and enclose one passport size photo with this application.

PERSONAL DETAILS

Family Name: _____ Title (Mr/Mrs/Ms/Miss): _____
Given Names: _____ Preferred Name: _____
Male Female Date of Birth: / / (dd/mm/yyyy) Country of Birth: _____
Nationality: _____ Passport Number: _____
Home Address: _____
Telephone: _____ Fax: _____ Email: _____
Address in Australia (if known): _____ Telephone: _____

STUDY PLAN

What do you think is your level of English? Elementary Pre-intermediate Intermediate Upper Intermediate Advanced
(If you have taken a TOEFL, IELTS, Cambridge, or other English test, please attach a copy of your results.)

Which course(s) would you like to apply for?

General English, English for Academic Purposes & Business English Courses

General English English for Academic Purposes Business English
Including electives for examination preparation IELTS TOEFL TOEIC BEC

I would like to start on...

Term 1 Jan 5 Term 2 Feb 9 Term 3 Mar 23 Term 4 Apr 28 Term 5 Jun 8
 Term 6 Jul 13 Term 7 Aug 24 Term 8 Sep 28 Term 9 Nov 9

How many weeks will you study English? *Note: Each term = 5 weeks*

5 10 15 20 25 30 35 40 45

Cambridge Examination Preparation Courses

I would like to start a Preliminary English Test (PET) on...

Term 1 Jan 5 (10 Weeks) Term 3 Mar 23 (10 Weeks) Term 6 Jul 13 (10 Weeks) Term 8 Sep 28 (10 Weeks)

I would like to start a First Certificate in English (FCE) or Certificate in Advanced English

Term 1 Jan 5 (10 Weeks) Term 2 Mar 16 (12 Weeks) Term 3 Sep 14 (12 Weeks)

Bridging Course

20-week Bridging Course Semester one (term 1) Jan 23 Semester two (term 1) Jul 10
 10-week Bridging Course Semester one (term 2) Apr 20 Semester two (term 2) Oct 5

Further Studies in Australia

Do you intend to continue your studies at the University of Western Australia? Yes No
Have you already submitted an application to UWA's International Centre? Yes No

VISA INFORMATION

Do you already have a visa that will allow you to study at CELT UWA? Yes No

On what type of visa will you be studying? Student Working Holiday Visitor Permanent Resident Dependant visa
 other, please specify _____

COURSE TYPE

Applicants on a **Visitors** or **Working Holiday Visa** have a choice of enrolling for a 20 or 25 hours per week course. This option is available for students enrolling for a General English, Business English or English for Academic Purposes course. Please indicate how many hours per week you wish to study.

20 hours per week 25 hours per week

OVERSEAS STUDENT HEALTH COVER (OSHC)

OSHC is mandatory for all student visa holders and must be for the whole period of the student visa. UWA CELT is happy to organise OSHC through our partnership with World Care Assist. If you would like to organise your own insurance with another company, please visit <http://studyinaustralia.gov.au/Sia/en/StudyCosts/OSHC.htm>

Would you like CELT to organise OSHC through World Care Assist. Yes No

If you intend to enter Australia on a student visa, please indicate what type of World Care Assist OSHC you require Single Cover Family Cover

ACCOMMODATION

Do you require accommodation during your studies at CELT? Yes No (If no, go to next section)

If yes, length of stay required from: / / to: / /

Which type of accommodation would you like to request? (please select from the options below)

OPTION 1. University Residential Colleges (rooms are limited and not always available)

Residential colleges provide single rooms and full board. **There is a placement fee of \$180.**

- Yes, please find me University Residential Accommodation (**\$300 per week**)
 Please include airport reception and transportation to accommodation (**\$88**) Please place me in a women's only college

OPTION 2. Homestay Accommodation

Homestay accommodation provides single rooms with breakfast and dinner during the week and all meals on weekends.

There is a placement fee of \$180.

- Yes, please find me Homestay Accommodation (**\$220 per week**)
 Please include airport reception and transportation to accommodation (**\$88**)

OPTION 3. Demi-Pair Programme (work part-time for a family while you study)

A placement fee of \$600 applies (includes airport reception and one week homestay with your host family).

- Yes, please find me a Demi-Pair Placement. (Homestay and full board in exchange for 15hrs work per week for a minimum of 12 weeks).

* A minimum of 7 days notice is required for airport transfers * All Accommodation fees are subject to change

PAYMENT

Please indicate your preferred method of payment.

- Cheque/bankdraft
 Credit Card
 Bank deposit or transfer

Is your application being made through an agent?

- No Yes If yes, agent's stamp:

Agents stamp

Please indicate if you will be sponsored or on a scholarship. No Yes Name of organisation: _____

DECLARATION

This application must be signed by the enrolling student and not by an agent

All the information provided by me in connection with this application is true and correct. I understand and accept the terms and conditions of enrolment overleaf.

Signature of the applicant: _____ **Date:** ____/____/____

This agreement, and the availability of complaints and appeals processes, does not remove the right to take further action under Australia's consumer protection laws. Nor do CELT's dispute resolution processes circumscribe a student's right to pursue legal remedies.

START AND FINISH DATES

Dates for General English, English for Academic Purposes & Business English Courses

if you start on...	you will finish your course on one of these dates...								
	5 weeks	10 weeks	15 weeks	20 weeks	25 weeks	30 weeks	35 weeks	40 weeks	45 weeks
Term 1 5 Jan	6 Feb	13 Mar	24 Apr	29 May	10 Jul	14 Aug	25 Sep	30 Oct	11 Dec
Term 2 9 Feb	13 Mar	24 Apr	29 May	10 Jul	14 Aug	25 Sep	30 Oct	11 Dec	5 Feb
Term 3 23 Mar	24 Apr	29 May	10 Jul	14 Aug	25 Sep	30 Oct	11 Dec	5 Feb	12 Mar
Term 4 28 Apr**	29 May	10 Jul	14 Aug	25 Sep	30 Oct	11 Dec	5 Feb	12 Mar	23 Apr
Term 5 8 Jun	10 Jul	14 Aug	25 Sep	30 Oct	11 Dec	5 Feb	12 Mar	23 Apr	28 May
Term 6 13 Jul	14 Aug	25 Sep	30 Oct	11 Dec	5 Feb	12 Mar	23 Apr	28 May	9 Jul
Term 7 24 Aug	25 Sep	30 Oct	11 Dec	5 Feb	12 Mar	23 Apr	28 May	9 Jul	13 Aug
Term 8 28 Sep	30 Oct	11 Dec	5 Feb	12 Mar	23 Apr	28 May	9 Jul	13 Aug	24 Sep
Term 9 9 Nov	11 Dec	5 Feb	12 Mar	23 Apr	28 May	9 Jul	13 Aug	24 Sep	29 Oct

**Please note term 4 commences on a Tuesday because of the ANZAC day public holiday on Monday 27 April

2009

2010

Non-teaching weeks in 2009 • 16 Mar to 20 Mar • 1 Jun to 5 Jun • 17 Aug to 21 Aug • 2 Nov to 6 Nov • 14 Dec to 4 Jan

Dates for Cambridge Examination Courses

	start day	last day	weeks
Term 1	5 Jan	13 Mar	10 weeks
Term 2	16 Mar	6 Jun	12 weeks
Term 3	14 Sep	4 Dec	12 weeks

Cambridge Examination Dates

PET	FCE	CAE	BEC Vantage
21 Mar	14 Mar	14 Mar	20 Mar
5 Jun	16 Jun	17 Jun	4 Jun
4 Dec	8 Dec	9 Dec	5 Dec

Dates for the Bridging Course

	Term 1	start day	last day
Semester 1	Term 1	23 Jan	3 Apr
	vacation	6 Apr	17 Apr
	Term 2	20 Apr	26 Jun

	Term 1	start day	last day
Semester 2	Term 1	10 Jul	18 Sep
	vacation	21 Sep	2 Oct
	Term 2	5 Oct	11 Dec

Public Holidays in 2009

The University is closed for a two-week period over **Christmas** and **New Year** and on the following public holidays:

- Australia Day: 26 Jan
- Good Friday: 10 April
- Easter Monday: 13 April
- ANZAC Day: 25 April observed 27 April

FEES

	total AUD\$	total AUD\$	enrolment fee AUD\$	course materials AUD\$	World Care Assist fees Overseas Student Overseas Student Health Cover (OSHC)	
	20 hours per week	25 hours per week	(non-refundable)	(mandatory)	Mandatory for student visa holders*	
					single	family
General English, Business English & English for Academic Purposes						
5 weeks	\$1,380	\$1,725	\$130	\$50	\$95	\$190
10 weeks	\$2,760	\$3,450	\$130	\$75	\$127	\$254
15 weeks	\$4,140	\$5,175	\$130	\$100	\$158	\$316
20 weeks		\$6,900	\$130	\$125	\$190	\$380
25 weeks		\$8,625	\$130	\$150	\$253	\$506
30 weeks		\$10,350	\$130	\$150	\$285	\$570
35 weeks		\$12,075	\$130	\$175	\$317	\$634
40 weeks		\$13,800	\$130	\$175	\$348	\$696
45 weeks		\$15,525	\$130	\$175	\$391	\$782

Bridging Course

20 weeks		\$7,200	\$130	\$175	\$190	\$380
10 weeks		\$3,600	\$130	\$175	\$127	\$254

Cambridge Examination Preparation

10 weeks		\$3,450	\$130	\$65	\$127	\$254
12 weeks		\$4,140	\$130	\$65	\$127	\$254

Cambridge Examination Fees (To be paid directly to Cambridge Coordinator)

examination	fee
Preliminary English Test (PET)	\$242
First Certificate in English (FCE)	\$362
Certificate in Advanced English (CAE)	\$368
Business English Certificate Vantage	\$375

See <http://studyinaustralia.gov.au/Sia/en/StudyCosts/OSHC.htm> if you wish to take OSHC with another provider.

* Students arriving on a Tourist or Working Holiday Visa are advised to arrange their own health insurance cover prior to travel. All Students are recommended to purchase private travel insurance to cover their personal belongings for the duration of their study and any extended time in Australia.

The UWA Student Guild provides many benefits to members including a variety of discounts both on campus and throughout Perth. The Centre strongly encourages students to purchase UWA Student Guild membership on their arrival, at a cost of \$15.40 per term. More information on the UWA Student Guild can be found at www.guild.uwa.edu.au

TERMS AND CONDITIONS OF ENROLMENT

Changes:

CELT reserves the right to change its timetables, classes and their location where necessary. The fees quoted are valid from 1 January 2009. The Centre reserves the right to change these fees without notice.

Attendance and Progress:

CELT requires that all students attend at least 80% of all classes. In accordance with Australian student visa regulations CELT must keep attendance records and academic files, and must report students with unsatisfactory attendance or progress to the Australian immigration authorities who may cancel their visas.

- Students must complete all classwork, assignments, activities and assessments in order to maintain satisfactory progress.

Refund Policy

- A "course" is the total period of enrolment for which you have paid.
- A "course" includes the orientation period.
- "Tuition" fee means the fee paid for each term of study. It does not include the enrolment fee.
- The enrolment, airport transfer and accommodation placement fees are not refundable.
- An administration fee of \$200 will be charged for all cancellations, other than those resulting from a visa refusal.
- If your visa application is refused, all your tuition fees will be refunded. You should notify CELT **in writing within 7 days** of your visa being refused by the Australian immigration authorities. Please enclose a copy of the letter of refusal.
- If you cancel your enrolment **in writing 28 or more days** before the course commences, all your tuition fees will be refunded.
- If you cancel your enrolment **in writing between 27 and 14 days** before the course commences, 90% of your tuition fee will be refunded.
- If you cancel your enrolment **in writing less than 14 days** before the course commences, 70% of your tuition fees will be refunded.
- **No refund** will be given once a course has commenced, however in extenuating circumstances up to 50% of your remaining tuition fees for any un-commenced terms may be refunded. The management of CELT reserves the right to assess the seriousness of each case. Applications for refunds must be made **in writing at least 5 weeks in advance** to the Director and should include supporting documents.
- **No refund** will be given if your studies are discontinued as a result of unsatisfactory conduct, including non-attendance.
- In the unlikely event that the course for which you have enrolled is cancelled, your fees will be refunded within two weeks of the advertised starting date of the course.
- Refunds cannot be made to students in Australia. Normal processing time will be 2 - 4 weeks and bank charges, agent's commission, enrolment, airport transfer, accommodation placement and the cancellation fee will be deducted.

Transfer Policy

- Tuition fees will not be transferred to another ELICOS institution.
- If you transfer to another institution you must have written approval from both institutions.
- Applications for transfer to another institution must be made in writing and must be accompanied by a letter from the other institution giving full details of the course into which you have been accepted.
- All applications for transfer are subject to satisfactory attendance.
- If your applications for transfer to another non-ELICOS institution and for the transfer of your fees are approved, fees may be transferred after the deduction of \$300 transfer fee and agent's commission where applicable.
- You must give CELT notice of one term (five weeks) if you wish to transfer to another institution.

Accommodation Fees and Refund Policy

- Four (4) weeks homestay fee and the placement fee are payable in advance.
- After this all homestay fees are paid directly to the host family in advance on the same day every second week.
- Two (2) weeks notice or two (2) weeks payment is required before moving out of the home.
- A 50% placement fee is payable if a change of homestay is required because incorrect dates have been given on the homestay application form.
- If homestay is cancelled after a place has been confirmed, 50% of the placement fee will be forfeited.
- If cancellation occurs two (2) weeks or less before arrival, the full placement fee and one week's homestay fee will be forfeited.
- Fees paid in advance for residential college bookings are only refundable if a replacement occupant has confirmed and paid.
- Total fees for residential colleges must be paid in advance.

Prerequisites

- Some courses require a prerequisite level of English language for entry.
- All students will be tested upon commencement of the course and placed in a class at the appropriate English language level.
- Any placement test conducted prior to commencing at the UWA Centre for English Language Teaching are indicative only and our placement test results upon commencement will take precedence.

Personal Information

- Personal information may be shared with the Australian Government, designated authorities, the tuition assurance scheme and the ESOS Assurance Fund Manager. This information may include personal and contact details, course enrollment details and changes, and circumstances of any suspected breach by the student of a student visa condition.

Deferments

- Students may only defer complete terms within their course, and only if permitted by the conditions of their visa. Applications for deferment must be submitted in writing.
- Students returning to complete deferred terms must do so within 12 months of the deferment.

Overseas Student Health Cover (OSHC)

- OSHC is mandatory for all student visa holders and must be for the whole period of the student visa. The fee is calculated by adding four (4) weeks to the period of enrolment.
- If another insurance provider is selected, CELT is required to see evidence of OSHC purchase.



**THE UNIVERSITY OF
WESTERN AUSTRALIA**
Achieving International Excellence



To send your application, or for more information, the contact details are:

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